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Security Information

5 August 1953

**CONFIDENTIAL**

MEMORANDUM FOR: Director of Training

SUBJECT: Allocation of Funds and Personnel for Fiscal Year 1954 and Fiscal Year 1955

1. In connection with our discussion of 3 August 1953 relative to the allocation of funds and the establishment of personnel ceilings, the following proposed budget allowance for Fiscal Year 1954 has been prepared for the Office of Training:

Personnel . . . . .	[REDACTED]	25X9
Funds . . . . .	[REDACTED]	25X1A

2. Estimates for the Fiscal Year 1953 and 1954 included in the office estimates in the Fiscal Year 1955 budget were as follows:

	<u>FY 1953</u>	<u>FY 1954</u>	
Personnel . . . . .	[REDACTED]	[REDACTED]	25X9
Funds . . . . .	[REDACTED]	[REDACTED]	25X1A

3. The proposed budget allowance is to cover all expenses incurred in connection with the operations of the Office of Training for the Fiscal Year 1954 including the payment of salaries of present on duty strength (including 30 JOT employees) and the cost of reimbursable military personnel assigned to the Office together with all other costs of operations. In addition, the proposed amount includes an increase in JOT by 70 and the utilization of 50 personnel in positions for career development. Twenty-eight civilian positions have been provided for project [REDACTED] and the amount approved by the Director for that project has been included. An allocation of 10 additional positions within the personnel ceiling of the Agency has been assigned the Office of Training on the basis of the overall ceiling allowance for the Agency. 25X1A

4. General Cabell, DDCI has scheduled a meeting for Friday morning, 9:30 a.m., in the Director's conference room where you will be given an opportunity to explain the affect of the above allowances upon the operations of your office. In this connection, it is also requested that you be prepared to explain in more or less general terms as to the part of the proposed plans as provided for in the original office estimates which will be curtailed and/or eliminated. It is also suggested that you be prepared to discuss the affect of an additional reduction in the amount of the proposed allocation by \$600,000.

5. Based upon the present outlook, it appears that the budget allowance of the Fiscal Year 1955 will be the same as Fiscal Year 1954. It is suggested that you also be prepared to discuss this matter at the Friday morning meeting.

L. A. White

Acting Deputy Director (Administration)

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